

Finance Operations and Student Funding Support and Contacts

In line with the College's best practice principles and commitment of having the fewest possible people on campus at any one time, staff from **Finance operations** will only be on campus for essential face to face contact one day per week, commencing week beginning 28 September as follows:

Clydebank: Thursday

Greenock: Thursday

Paisley: Tuesday

On these days, colleagues will be available between 10am and 2pm. Outwith these times, queries can be directed to the relevant function as follows:

Sales Ledger

Fees/Invoice queries sales.ledger@wcs.ac.uk

ITA queries ITA@wcs.ac.uk

Fee Waiver queries feewaiver@wcs.ac.uk

Credit Control

Payment queries creditcontrol@wcs.ac.uk

Purchase Ledger

Supplier invoices/PO purchase.ledger@wcs.ac.uk

Treasury: Bank

BACS/float queries treasury@wcs.ac.uk

Cash Advance queries cashadvances@wcs.ac.uk

BluQube 4 Queries

Password reset

Laura McLean

01419517418

New Users

Alan Bryce

01475552525

Student Funding will continue to work remotely, which they have been doing successfully over the last 6 months and any staff or student queries should be addressed to student.funding@wcs.ac.uk, alternatively telephone 01475 553130 (Monday-Thursday 8:50am to 4:45pm, Friday 8:50am to 3:25pm).