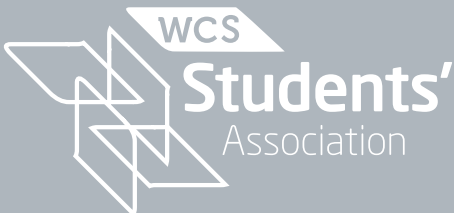


# STUDENT BEHAVIOURS FRAMEWORK



Developed in partnership with  
West College Scotland's Students' Association



# Introduction:

## Welcome to West College Scotland.

Our WCS Student Behaviours Framework has been developed in partnership by the Students' Association and College staff.

It sets out the type and standard of behaviors that are expected in our college.

Our students are entitled to receive a high-quality learning experience that is relevant to future employment and further study. We aim to create a learning environment that is safe, welcoming and inclusive. To achieve this, everyone in our College must play their part in displaying positive behaviours that are respectful, courteous and inclusive.

We believe that positive engagement with our Student Behaviours Framework can create the right environment that helps all students develop and improve their life skills and chances of success.





# Commitment

When you come to College you are making a real commitment to develop your own skills and knowledge. A timetable for your learning activities sets out the contact times when professional teaching staff are available to guide and support you as you learn.



## TIPS

- ★ Accept feedback and learn from it
- ★ Set, and keep sight, of your own goals
- ★ Prepare and plan for all learning activities
- ★ Keep to agreed contact timelines
- ★ Regularly access course materials to keep up to date
- ★ Ask for help

# Respectful

Respecting other people is important in creating a productive learning environment for everyone. We are not all the same and we have to accept, and respect, that we may have different views and outlooks in life. Learning will be delivered face-to-face or remotely/online or most likely through a combination of both. The ground rules are the same – be on time, be prepared, be polite, dress appropriately, stick to agreed contact times.



## TIPS

- ★ Accept that other people have their own feelings, needs and/ or opinions
- ★ Respect our staff – don't confuse professional and personal boundaries
- ★ Maintain confidentiality
- ★ Use appropriate language
- ★ Be careful in your use of social media in relation to learning

# Strive for Excellence

This goes beyond being 'good enough'... and requires going the extra mile in everything you do.



## TIPS

- ★ Take part or volunteer in social activities
- ★ Get involved in community projects
- ★ Use our YES portal to help you understand and improve your employability skill set
- ★ Enter awards and competitions

# Health, Safety and Wellbeing

Ensuring the health and safety of all students is our primary concern. We have put in place safe working arrangements that protect our students and staff from undue harm and need everyone to follow the rules. We offer health and wellbeing support including a counselling service.

## *We are a No Smoking Campus*



## TIPS

- ★ Use college equipment safely as instructed
- ★ Dispose of rubbish in the recycle bins! No eating in teaching spaces
- ★ Be mindful that others may require access to resources e.g, printers
- ★ Look after social spaces – don't damage our property
- ★ Follow the College rules and regulations – smoking, illegal substances, alcohol, dangerous items, violent conduct and vandalism are NOT permitted on our campuses or during learning activities

# Partnership working

You can help improve the College learning experience if you get involved in college wide activities. The WCS Students' Association (WSC SA) hosts activities and offers information on broad experiences that support all students. Contact the Students' Association at [sa@wcs.ac.uk](mailto:sa@wcs.ac.uk) for more information.



## TIPS

- ★ Volunteer with a community group
- ★ Become a student representative
- ★ Help out with SA campaigns
- ★ Tell us about your experiences by taking part in surveys and focus groups
- ★ Get involved!!

## Digital learning....

Our learning environment is constantly changing and there are many positive aspects of remote learning and teaching which offer you greater flexibility around what learning times work for you. Through using digital technology, you will learn skills that are transferable to other areas in life and work. Please note that:

- ★ On-line discussion forums offer the opportunity for you to engage in learning with your peers - please be respectful
- ★ Some lessons may be recorded for further sharing online. Staff will tell you in advance if this is the case and you can choose to opt in, or not.
- ★ Equally we do not expect that you record or share any staff lessons without their permission.

## And finally....

There are some behaviours that we will not tolerate and may result in disciplinary action. You can find more information in the Student Disciplinary Procedure

## NEED HELP AND SUPPORT?

- ★ Student Advisory Services for information on volunteering, counseling and various other support available
- ★ College notice boards are available on each campus
- ★ Visit the Student Portal MyDay for help and advice.
- ★ You can check the College or Students' Association social media pages:

**Instagram:** wcssa

**Facebook:** @westcollegescotlandstudents

**Twitter:** @wcssstudents

- ★ Contact the Students' Association at [sa@wcs.ac.uk](mailto:sa@wcs.ac.uk)

“ **The bravest thing you can be is yourself - always act responsibly and look after others.** ”

