



# INTERNSHIP

## BACKGROUND

Uni-Cycle was established by Glasgow Bike Station in 2015 with one objective in mind: to break down barriers to cycling for students. One year on, Uni-Cycle has expanded its remit to open up services to both students and staff at universities and colleges across Glasgow.

Fully-funded by the Scottish government's Climate Challenge Fund, Uni-Cycle offers a range of free services including bike loans, on-campus Dr Bike maintenance, lessons for beginners or those just getting back on their bike, and social rides to Loch Lomond and Bute.

Now in its second year the project is eager to place paid internships within three colleges. This will ensure that each campus has the internal capacity to promote cycling and facilitate the needs of the growing cycling community.

## ROLE

Working alongside the Uni-Cycle team, the candidate will support the Sustainability, Health & Wellbeing and/or Estates team on campus to deliver services which get more staff and students travelling by bicycle.

With support from a mentor, the intern will be put in charge of a small budget and tasked with the responsibility of planning, implementing and evaluating the services provided on campus by Uni-Cycle.

The post will be for two days per week for 6 months and duties will include:

- Focus on internal student engagement by promoting Uni-Cycle events and services internally.
- Support the design and implementation of the Cycle Action Plan working towards reaching set SMART targets.
- Promote and generate interest in the Love to Ride Challenge.
- Support the Development Officer plan and execute Uni-Cycle services and events.
- Work with and encourage participation in the Student Cycle Forum.
- Identify locations (if not already in place) for Cycle Hubs
- Work with the Maintenance Coordinator to kit out and supervise the set-up of the Cycle Hub.
- Recruit Cycle Champions within the staff and student community
- Attend and help structure Hub based events and services
- Perform regular evaluation activity such as bike counts and surveys



**WWW.THEBIKESTATION.ORG.UK**

CALL: 0141 248 5409

VISIT: 65 HAUGH ROAD, GLASGOW, G3 8TX

Glasgow Bike Station, registered as Glasgow Bike Shed Ltd is a charity registered in Scotland, No:SC042707



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## SKILLS & EXPERIENCE

### ESSENTIAL

An enthusiasm for and appreciation of the benefits of cycling

Excellent presentation and report writing skills

Excellent written and verbal communication skills

Ability to motivate and influence others

Able to manage own workload and contribute to team objectives

### DESIRABLE

Knowledge of active travel, environmental, health and sustainability programmes and initiatives in Scotland

Experience of workshop and event planning and delivery

Experience of engaging and managing stakeholders

Experience of managing projects and budgets

Experience of creating action plans and developing strategies

If you would like to apply to become a Uni-Cycle Intern or require more information on the posts please contact Graeme Douglas using the contact information below.

[unicycle@thebikestation.org.uk](mailto:unicycle@thebikestation.org.uk)



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